



Project Financing Application Checklist Individuals

1. Duly Completed Application Form.
2. ID card Copies of applicants.
3. Employment Letter
4. Salary Slips of past 03 months
5. Other income verification documents (Rental or business registration certificate, Articles and memorandum of Association business income details, GST details).
6. Other Banks A/c Statement of past 6 month.
7. MIRA Tax Clearance report of all applicants.

Property Details

1. Land and building registry Copy
2. ID card copy of land owner
3. If land owner is not an applicant and/or is above 60 years old, no objection letter from the land owner(s) to mortgage the property and to use rental income from the property to make payment towards the facility obtained.
4. If the property is leased, lease agreement which is registered at a court/ notarized by a lawyer
5. Approved Drawings of the property
6. Construction Permit
7. Cash flow projection of the project with valid assumptions for the tenure of the facility as per direct method (monthly breakdown of year 1 and yearly projections for the remaining tenure)

Contractor

1. Detailed BOQ- All pages stamped and signed by the construction company.
2. Payment Schedule and Work Schedule of the contractor stamped and signed.
3. Contractor Profile (Company Profile, management profile, ID card copies, GST registration certificate, Company registration certificate, National Contractor`s Registration Certificate, Portfolio of projects completed and ongoing projects.)
4. Audited Financials of the past 2 years and current year management accounts.
5. MIRA Tax clearance which is not older than 30 days

Additional documents maybe required during the evaluation process.

Last Updated: 4th April 2023

